

HBR Guide to Leading Teams (HBR Guide Series)

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Great teams don't just happen.

How often have you sat in team meetings complaining to yourself, "Why does it take forever for this group to make a simple decision? What are we even trying to achieve?" As a team leader, you have the power to improve things. It's up to you to get people to work well together and produce results.

Written by team expert Mary Shapiro, the HBR Guide to Leading Teams will help you avoid the pitfalls you've experienced in the past by focusing on the often-neglected people side of teams. With practical exercises, guidelines for structured team conversations, and step-by-step advice, this guide will help you:

- >> Pick the right team members
- >> Set clear, smart goals
- >> Foster camaraderie and cooperation
- >> Hold people accountable
- >> Address and correct bad behavior
- >> Keep your team focused and motivated

Mary Shapiro has worked as a consultant and executive trainer for more than 20 years. She holds the Kagen Trust Professorship for Leadership Development at Simmons College and is Professor of Practice at the Simmons School of Management.

Other Books

Work from Anywhere: The HBR Guides Collection (5 Books), Everything you need to get your best work done, no matter where you do it. For many, working remotely is a dream come true. For others it comes with stress, distraction, and endless video-call fatigue. No matter how you feel about the new world of work, aspects of being part of a far-flung or hybrid team can be challenging. Work from Anywhere: The HBR Guides Collection offers ideas and strategies to help you enjoy the benefits of working from anywhere—and deal with the difficulties that come along with it. Included in this five-book set are: HBR Guide to Remote Work, HBR Guide to Managing Flexible Work, HBR Guide to Work-Life Balance, HBR Guide to Being More Productive, and HBR Guide to Beating Burnout. You'll learn how to: Craft a remote work routine that works for you Manage difficult conversations when you can't meet in person Keep your team engaged, both in person and virtually Adjust to your coworkers' flexible work arrangements Set boundaries without alienating your colleagues Motivate yourself when there's no one looking over your shoulder Avoid work-from-home burnout Arm yourself with the advice you need to succeed on the job, with the most trusted brand in business. Packed with how-to essentials from leading experts, the HBR Guides provide smart answers to your most pressing work challenges.

🔗 🔗 🔗 🔗 🔗 . Scott Barry Kaufman is a psychologist at Barnard College, Columbia University. He is the author of *Ungifted: Intelligence Redefined* and coauthor of *Wired to Create: Unraveling the Mysteries of the Creative Mind* (with Carolyn ..."